



## Fleet Management Division

The Office of Fleet Management ensures that the Alachua County fleet is obtained, maintained and utilized in a manner that provides for a safe and cost efficient operation through environmentally responsible management.



### MISSION STATEMENT

*Assist our customers in the effective completion of their missions by providing safe, reliable and efficient fleet vehicles and equipment at a competitive cost with high quality services.*

Fleet Management is funded by charging for all services and goods provided to its customers. All rates are approved by the Board of County Commissioners and based on break-even (zero-profit) funding. Support services are provided for approximately 860 (Eight hundred sixty) vehicles and other equipment owned and operated by Alachua County. Additional vehicles and equipment owned by other governmental agencies and Constitutional Officers, receive services on an as-requested basis.

### FUNCTIONS

- Manages the procurement of all County vehicles to ensure cost effectiveness
- Maintains a fleet replacement schedule to minimize ownership costs
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs
- Provides a quality Vehicle and Equipment Repair Service
- Provides efficient equipment utilization through reduction of equipment downtime
- Provides Fire Equipment Pump Test services
- Participates in Fire/Rescue (E.V.T.) and A.S.E. certification programs
- Provides preventative maintenance, repair and fueling services on job site
- Manages County fuel purchase and usage
- Manages shop and parts inventory
- Manages Vehicle Replacement Fund
- Manages Internal Service Fund
- Manages and maintains titles and tags for all Fleet Vehicles
- Manages vehicle and fleet equipment disposal



## CORE SERVICES

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels
- Fleet repair and maintenance services
- Vehicle replacement fund management

## PROGRAMS

- Fleet Right-Sizing Program
  - This program requires that at the scheduled time of replacement new vehicle purchases will be evaluated for need and size replacement
- Fleet Utilization Reviews
  - This program requires that an annual fleet utilization review be made on an economical break-even point of vehicle usage
- Alternative Fuel Program
  - This program is aimed at reducing petroleum fuel usage through the use of alternative fuels and alternative fuel vehicles, for example Bio-diesel and Hybrid vehicles.(Toyota Prius, Ford Escape and Fusions)
  - Environmental Benefits
    - Tailpipe Emissions: the United States Environmental Protection Agency rates the County hybrid vehicles as Super Low Emissions Vehicles
    - Energy Efficiencies: the insulated roof and floor, tires, wheels and energy-efficient air conditioning system are just some of its special design elements that make it more energy efficient
    - Fuel Efficiencies: The manufacturer claims the following mileage averages: 52 mpg city - 45 mpg highway - 48 combined



## ACCOMPLISHMENTS

- We currently have 35 hybrid vehicles in the Alachua County Fleet
- Started a lease program for motor graders to reduce annual operating costs by \$12,000.00 per machine.
- Fleet has worked with Waste Management to acquire a semi-tractor capable of hauling an additional 1500 pounds of payload while reducing fuel consumption by 15%.
- Fleet has worked with Fire Rescue to acquire 5 new Chevrolet 3500 Ambulance units, with an expected reduction of \$0.50 per mile in Total Cost of Ownership.
- ASE Blue Shield of Excellence Facilities, 100% of technicians are certified, 5 out of 11 technicians are certified master automotive technicians, master medium and heavy truck technicians or both
- FY 14/15 approximately \$216,100 in revenue generated by performing additional work for outside customers.



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**7:00am-5:30pm**